

Greetings from Big Bear,

Welcome to the first collaboration of the Bog Bear Valley Renaissance Society, Inc. and the Old Miners

Association. We are working together to bring you the combined event, **1800's Country Fair &**

Loggers Jubilee. The event will be July 18 & 19, 2009. We are very excited to host this event at our site, the historical Pedersen's Mill. Event hours are 11 am to 6 pm Saturday and 11am to 5pm Sunday. On Saturday the 18th there is a Doo Dah Parade in the town of Fawnskin to start the days events. All are welcome to participate!

The event will be a production of the Big Bear Valley Renaissance Society, Inc., a 501 © 3 non-profit, educational corporation, and the Old Miners Association, also a 501 © 3 corporation.

Lynda McGinnis C.E.O. and founder of the Big Bear Valley Renaissance Society, inc., chose to form a non-profit corporation to pursue her goals of providing educational funds directly to students and teachers. To accomplish this, all profits outside of those to maintain the events are devoted to education. Those of us working with Lynda share her dreams and goals of better education here in our valley.

We hope you will be able to join us in this new and exciting collaboration. We hope to create the kind of atmosphere that makes coming to our events a truly enjoyable experience that you anticipate year after year. The site will be set up to cover both American Old West and English Victorian with vendors and entertainment of both as well! Of course the Loggers Jubilee events will be the foremost entertainment in the arena area with contests going on all day. I will be sending out more info on those so you can hone your logger skills!

If you need help with costuming please give me a call. Please note the new office number, 909-237-0448 or my cell 951-202-2232

It has been brought to my attention that some vendors do not read the application before signing and sending it in. That created a little problem and some hard feeling last year, when we had to "remind" a few people of what their contract said and even bring it out to show them what they had signed. Please remember that there is a reason for these applications, I try to cover everything in them. I know it's lengthy, but better lengthy now so you don't have any surprises later.

Please carefully read the application as it has lots and lots of information, and we really need the specific information we ask for, to be able to best meet your needs. Please remember to be specific on what your special needs might be as there will be ABSOLUTELY NO changing of spaces after the site plan has been finalized.

THERE IS NO WATER OR ELECTRICITY AVAILABLE ON SITE!!

I look forward to seeing all of you at our Festival.

Regards,

Lynda McGinnis

909-237-0448

fairelady@verizon.net

Guild entertainers may have the opportunity to perform at weddings for a rate set by the BBVRSI + hat privileges.

Gate Pass Policy

Each guild may receive up to 30 free passes after submitting a completed gate list. 25 additional passes are available at \$7 per ticket pre-purchase only. Please use these passes and discounted tickets for your guild members only. No duplicates for lost or missing passes will be issued during the event. Tickets should be picked up by the guild master at check-in for distribution to the guild. If someone other than the guild master is to pick up the passes we need their name ahead of time.

Camping Fee

Camping in the guild encampment is free.

Ad in Program 5-15-09
\$60 business card size

\$_____ For larger ads please call or email Vendor Director
Lynda McGinnis – Ads will be on the guild listing page.

TOTAL FEES

\$_____

I have read all **Terms and Conditions** for faire Entertainers and participants and I agree to comply with them. I understand that failure to do so may result in my expulsion from the fair without payment of any fees and I may be barred from future CFLJ/OMAI/BBVRSI events. *** I understand that fees are non-refundable. *** **Fair will be held rain, snow or shine.*****

I assume ALL and any responsibility for my entertainment group, its encampment and will in no way hold the CFLJ, OMAI and/or the BBVRS, Inc. responsible for theft, damage to, or loss of any items having to do in any way with my encampment, personal belongings, my person in general, or any persons belonging or persons in general in our group or in the group encampment at any time during all hours before, during, and after the official hours of the faire, or during set-up or take-down of the faire.

I hereby authorize the CFLJ/OMAI/BBVRSI. to use any and all audio and/or visual recording depicting my voice or person in period character or costume for promotional publication. This authorization includes but is not limited to photographs, audio tapes, video tape, slides and other recordings

I understand the number of gate passes listed in the rules is for the entire event. I understand that lost or missing passes will not be replaced and regular price admission fees will apply to those people.

I (WE) HAVE READ AND FULLY UNDERSTAND ALL PAGES OF THIS AGREEMENT INCLUDING THE TERMS AND CONDITIONS. I FREELY AND VOLUNTARILY AGREE TO ADHERE TO ALL TERMS AND CONDITIONS CONTAINED IN IT.

All guild members must sign a hold harmless agreement before entering the faire site.

Guild Master Signature: _____ **DATE:** _____

Total FEES Payment – for camping in the camping area or for program ads only. See fees above.

Check in the amount of \$_____ After 5/15/09 only cashier's checks or money orders will be accepted.

Credit Card # _____ Expiration Date _____

Cardholder Name _____ 3 Digit Code _____

Cardholder Signature _____

Returned check charge \$25 & the original fees by money order or cashiers check must be received within 2 weeks of notice.

When returning applications please remember to include:

- Fully completed application
- Copy of your insurance
- Photos of encampment and costumes
- Check for Fees (if needed)

Mail Completed Application To:
Big Bear Valley Renaissance Society, Inc
P.O. Box 3069
Big Bear City, CA 92314
FAX 909-585-0220
fairelady@verizon.net

Completing Your Application

General Information – Incomplete applications will not be accepted

Encampment Information – Photos for new guilds are mandatory. Remember when drawing your booth on the grid to include any ropes, stands, umbrellas, etc. set-up outside of your tents.

Preferred Location & Special Needs – Placement is by returning guilds, post-marked, first come/first served basis. If you have specific health needs please let us know. We will try to accommodate guild requests as best we can. There will be no space changes once the site layout is finalized.

Gate Pass Policy – Please fill and return your gate list as soon as possible. Passes are to be picked up at guild check-in and are to be distributed by the guild master or a guild member designated prior to the event.

Fees

- Camping: at the designated camping area is dry with porta-potties. Please estimate how many people you will have. Camping fees include Friday, Saturday & Sunday nights. \$40 fee includes 1 vehicle on-site. No exceptions.
- Straw bales may be rented from the local feed store. Clean-up of broken bales is the responsibility of the guild.
- Program Advertising: for business card size is \$60 ad copy due no later than 4-15-08
- Returned Check: charge is \$25 & the original fees by money order or cashiers check must be received within 2 weeks of notice to retain your site.
- Fees may be paid by money order, cashiers check or credit card. Do NOT send cash.

Terms and Conditions - Please read all pages of the packet including the Terms and Conditions page before signing as guild master.

Please Remember List – Please use for a complete application.

Contact Information

Lynda McGinnis

fairelaady@verizon.net

909-237-0448

951-202-2232 Cell

909-585-0220 FAX

Big Bear Valley Renaissance Society, Inc.

P.O. Box 3069

Big Bear City, CA 92314-3069

Terms and Conditions

General Rules

1. All booths must maintain their own personal insurance for fire, property damage, and personal liability, inventory and equipment, CFLJ/OMAI/BBVRSI. assumes no responsibility. Copies of their insurance must be sent with their application.
2. All booths must have a working fire extinguisher. 2-A:10-B:C IS THE **MANDATORY** SIZE REQUIRED. See addendum
3. Food Vendors must have all appropriate Health Certificates. **THERE IS NO WATER OR ELECTRICITY ON SITE. PLEASE BE PREPARED.**
4. Individual Fair Passes are required at all times on-site and to gain admission to the Fair site.
5. Camping is permitted within the booth or in the prepaid dry site camping area.
6. Vehicles will not be allowed to remain over night on the Faire site except in designated parking areas. Cars left on site are subject to towing at the owners expense.
7. Parking is allowed only in designated parking areas.
8. All weapons are to be secured and peace tied at all times. Anyone brandishing a weapon including bull whips will be subject to immediate expulsion from the Fair.
9. Minors under 21 years of age are prohibited from consuming, handling, or purchasing alcoholic beverages.
10. Under no circumstance are controlled substances allowed on Faire site. Anyone with these substances in their possession on Faire site is subject to immediate expulsion and/or arrest.
11. Drunkenness or unruly behavior will result in immediate expulsion from the Faire site – **NO EXCEPTIONS!**
12. Quiet time is 10:00 pm. Noisy parties are not allowed. We appreciate your help and consideration of others.
13. No animals on Faire site. Medical help animals are the exception but only with prior approval. Animals left in the camping area must have food, water and shade, and they must be tied up. Otherwise Animal Control will be called.
14. Basic security will be provided during the event, but the CFLJ/OMAI/BBVRSI. and its officers or agents are not responsible for any lost or stolen items.
15. Please keep your area neat and cleaned or you will be charged a cleaning fee.
16. Participants consent to the use of their names, pictures, images, recorded voice or music, and those of employees and agents by the Fair, its assignments and licenses in connection with Fair events and without inspection for such purposes and commercial or promotional usages.
17. CFLJ/OMAI/BBVRSI. shall not be held liable for any losses or damage caused by power or equipment failure, or acts of nature.
18. If for reasons beyond the control of CFLJ/OMAI/BBVRSI, the 1800's Country Fair & Loggers Jubilee must be canceled or the date is changed, the CFLJ/OMAI/BBVRSI are not liable for any costs.
19. All facilities, materials, supplies and equipment used by the participants that belong to the CFLJ/OMAI/BBVRSI. or its agents must be left in a clean, safe, orderly condition upon completion of the event. Failure to do so will result in a maintenance fee of \$50.00 per hour. Participants will be required to reimburse the operators for any and all repairs/damages to any facility which occur during the event which are caused by the direct action of any booth operator/owner and/or their agents. The participants are to notify the CFLJ/OMAI/BBVRSI. if there is a problem with the facility or equipment prior to use.
20. The booth operators/owners agree to comply with all State, County and Local Ordinance and/or regulations.
21. Use of CFLJ/OMAI/BBVRSI. logo. Participant understands and agrees that the Event "Names" and logos thereof are the service marks and trademarks of the 1800's Country Fair & Loggers Jubilee, and such marks may not be used without express written authorization of the CFLJ/OMAI/BBVRSI.

Causes for Expulsion – CFLJ/OMAI/BBVRSI management and security have final say in these matters. If expelled the booth must be closed immediately and removed after the Faire has closed.

1. Anyone who is obviously drunk or under the influence of drugs.
2. Anyone who is obviously Anyone handling or brandishing a weapon in a manner deemed dangerous by the CFLJ/OMAI/BBVRSI management or security.
3. Anyone criticizing or deprecating patrons. This includes criticism of costuming. If you wish to engage a patron in conversation about his or her costume, make positive comments only and do not offer "helpful" suggestions unless directly requested to do so by the wearer.
4. Anyone selling, distributing or wearing illegal goods or drug related items or items that imply drug use. This is a zero tolerance policy.
5. According to the weapon laws, any vendor selling weapons to minors.
6. Anyone passing the hat without the appropriate license.
7. Anyone stealing.
8. Anyone caught entering or leaving a booth or campsite after hours without permission.
9. Anyone behaving improperly with a minor. Minors are not allowed in booth back areas, guild or entertainment encampments except accompanied by an adult.
10. Anyone not complying with any booth or costuming criteria.
11. Anyone arguing with the management or security.
12. Anyone distributing passes or discounted tickets to non-guild members.
13. Anyone breaking the above listed rules.

Adults responsible for minors will be expelled with any minor in violation of the rules.

Booth & Display Criteria

Location

- Participants agree that once booth space is assigned by the CFLJ NO changes are permitted.

Booth exteriors:

- Made from aged wood, wood lattice, shingles, canvas or woven natural-fiber fabrics, i.e. unbleached muslin, burlap, canvas, cotton, duck.
- New wood must be weathered
- No neon colors. Use earth tones
- Acceptable patterns: herringbone, stripes, plaids or tapestry
- Tables & chairs – all wood period preferred, all others need to be covered with cloth
- Shade covering is recommended. We are closer to the sun with clear air and it is easy to sun burn.
- Shade covers must resemble fabric. No uncovered plastic shade covers or tarps, if it looks shiny it must be covered on top and underneath.
- No uncovered metal or pvc poles. EZ ups metal under the canopy also must be covered.
- Sidewalls are not required, however back walls are necessary to mask backstage areas
- No radios, TVs or amplified music allowed.
- Market Umbrellas: Natural fiber, appropriate color with wooden poles and struts will be allowed
- Plastic, printed, polyester fringe, metal poles and struts on umbrellas will not be allowed Displays and Signage:
- No plastic
- Pegboard displays – pictures of all pegboards are required and must be pre-approved. Photos are mandatory.
- Wire racks are discouraged
- Wood and glass jewelry cases are permitted, but no other glass shelves or displays are allowed. Mirrors are okay.
- Clothiers may use metal display inside the booth (poles, racks, hangers). These are discouraged.
- All displays visible from the street must be made of natural materials.
- All freestanding racks, umbrellas, shelves, and displays outside the booth must be included on the booth perimeter plan or be subject to removal
- Signs must be made from: wood, cloth, clay or other natural materials
- No paper signs except small price tags Storage:
- Backstage storage space is not guaranteed. If it is not included in your booth perimeter plan, all cartons, containers, ice chests, and other paraphernalia may need to be stored in your booth and properly covered.

Power:

- No electricity will be available
- No generators during Fair (food vendors please talk to vendor coordinator Lynda McGinnis)
After hours generators must be pre-approved and not allowed after 10 pm.

Costuming Criteria

- All booth personnel must be fully costumed in Old Western or Victorian wear during event operating hours. Fully costumed for women means period skirt or dress, period blouse, period footwear. For men, period trousers or knickers & shirts, vests and jacket or coat and foot wear. Jeans and western or flannel shirt and boots or moccasins. Indian attire.
- Hair should be covered by a hat.
- No modern clothing allowed in any booth during event i.e. sunglasses, baseball caps, T-shirts, shorts, ,etc.
- Costuming help will be available, please call the office.
- Event Set-up and Break-down
- Event hours are 11 am to 6 pm Saturday and 11am to 5pm Sunday. All booths must remain open during these hours,
- Digging holes or tying things to trees must be pre-approved by the BBVRSI and is not encouraged.
- No open flame. (food vendors please talk to vendor coordinator Lynda McGinnis
- Set-up is 8 am to 10 pm Friday, July 17, 2009. Set-up is 6 am to 8:00 am, Saturday, July 18, 2009 **NO EXCEPTIONS**
- Vendors arriving after 9 pm on Friday will have to wait until Saturday morning to set-up.
- Vehicles will be allowed on site during the above listed set-up hours. Vehicles still on-site after 8:30 am on Saturday, July 18, 2009 are subject to towing and expulsion at the owner's expense.
- Break-down is from 6:00 pm on Sunday, July 19, 2009 until 10 pm, and from 7 am to 10 pm on Monday July 20, 2009.
- Vehicles will be allowed on site during the above listed break-down hours.
- CFLJ/OMAI/BBVRSI. Reserves the right to delay vehicle access if additional time is required to remove patrons.
- After breakdown all of your booth area and camping area must be cleared of all trash, litter and debris.
- Dumpsters will be provided. **Do not use the small trash receptacles set up for patrons use.** That will result in the loss of your cleaning deposit.
- Provided your sites are clean, your cleaning deposit will be shredded at the end of Fair. **No deposits will be refunded on site.**

1800's Country Fair & Loggers Jubilee July 18 & 19, 2009

Guild or Group

Name _____

Guild Master/Group

Leader _____

30 Free Passes Available for Guild Members Only	25 Tickets available at \$6 per ticket for guild members only
1.	1.
2.	2.
3.	3.
4.	4.
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30.	

FIRE DEPARTMENT REGULATIONS

1. All applicable codes and ordinances shall apply, including but not limited to, the Uniform Fire Code; California Code of Regulations, Title 19; and those portions of California Code of Regulations, Title 24, adopted by the State Fire Marshall. These will be posted on the web site.
2. All tents & canopies **MUST** be composed of, or treated with **flame retardant** treatments. Proof of this must be made available to the fire inspector at time of set up. (See regulations, article 32 section 3207, for further info)
3. A minimum 36" separation shall be provided between tents/canopies/pavilions.
4. Each vendor shall have a minimum of one 2-A:10-B:C fire extinguisher, mounted in a visible and accessible location and no higher than 5'. Each fire extinguisher shall have a current California State Fire Marshal service tag and not be over 12 years of age.
5. A Fire Department permit will be required for open fires such as a fire ring, camping stove, candles, etc. Fire Department permits shall be obtained a minimum of seven working days prior to proposed event. For specific information on permit requirements, the applicant may call the Fire Department at 909-866-4878.
6. Straw/hay used inside canopies/tents/pavilion shall be required to be treated with an approved fire retardant, subject to testing by the Fire Department.
7. If extension cords/generator are proposed for use an electrical distribution plan shall be submitted to the Fire Department for review and approval a minimum of seven days prior to event. Electrical wiring installation shall be in accordance with the National Electrical Code.
8. The use of black powder or other pyrotechnic materials will require a Fire Department permit. Requests for a pyrotechnic permit shall be obtained a minimum of seven working days prior to proposed event. For specific information on permit requirements, the applicant may call the Fire Department at 909-866-4878.

If you have any questions, comments, or concerns please feel free to contact either myself on my cell, 951-202-2232 or Mark of the Fawnskin Fire Dept., at 909-866-4878.

Signature _____ Date _____

Please print Vendor/Guild name _____